



केन्द्रीयविद्यालयसंगठन (मु.)/
Kendriya Vidyalaya Sangathan (HQ)
18 संस्थागतक्षेत्र/18 Institutional Area,
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F.No.110225/2022-23/KVSHQ/Accounts/Tally) 49

Date: 10.07.2023

Email only

The Deputy Commissioner/Director
Kendriya Vidyalaya Sangathan
All Regional Offices and ZIETs

Subject: Migration from Offline to Online Accounting w.e.f. 01.04.2023 in all Units of KVS- reg.

Madam/Sir,

Your attention is invited to this office letter of even No. dated 23/03/2023 vide which the Competent Authority of KVS has decided to implement ONLINE Tally Accounting in all the units of KVS i.e KVs, ROs, ZIETs and HQ with effect from 01st April 2023.

It was once again emphasized vide this office letter of even no. dated 17.04.2023 that all the units should start recording Accounting entries through ONLINE Tally mode immediately for all the transactions from 01/04/2023 and to enclose Bill/claims/supporting documents with the voucher generated through tally portal. Thereafter, reminders were also issued vide letter dated 02/05/2023 and 15/05/2023 Also clear instruction for early completion of pending work relating to entries in Tally and processing of all payments only after generating of voucher through tally were given vide this office letter of even no. dated 05.06.2023.

Based on the Compliance Report, obtained from ROs, it is observed that still a large number of KVs seem not compiling with the instructions of KVS HQ on the subject.

All DCs/Directors are once again directed to ensure that all KVs/ROs are recording Financial/Accounting transactions through ONLINE Tally portal w.e.f 01st April 2023. It should also be ensured that all the KVs/RO are generating voucher through ONLINE mode and enclosing Bill/Supporting documents alongwith the Tally generated vouchers invariably before making payments.

All the concerned officer may be directed to complete the task of feeding of entries in ONLINE Tally by 15th July 2023. Thereafter, Deputy Commissioner may obtain the compliance Report from the KVs and if it is still found that KVs under your jurisdiction are not following the aforesaid instructions, suitable administrative action may be initiated against the concerned officer(s)/officials under intimation to this office.

Compliance report on this matter may be submitted to this office by 20th July 2023. This is issued with the approval of commissioner KVS.

Hindi Version follows.

Yours sincerely,

(Satya Narain Gulia)

Joint Commissioner (Finance)